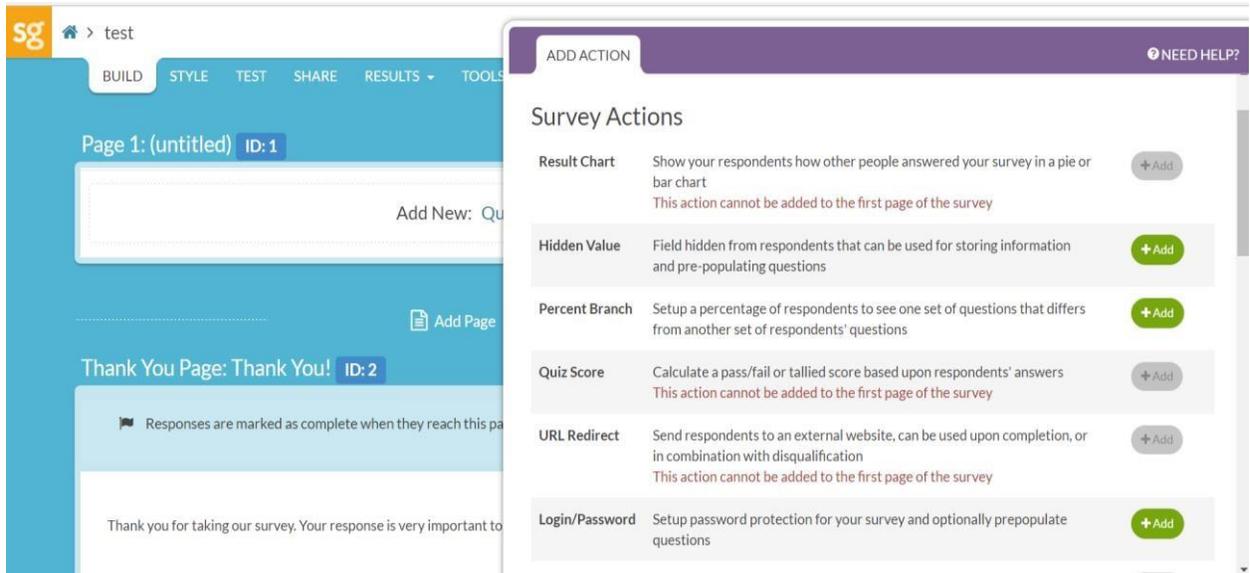
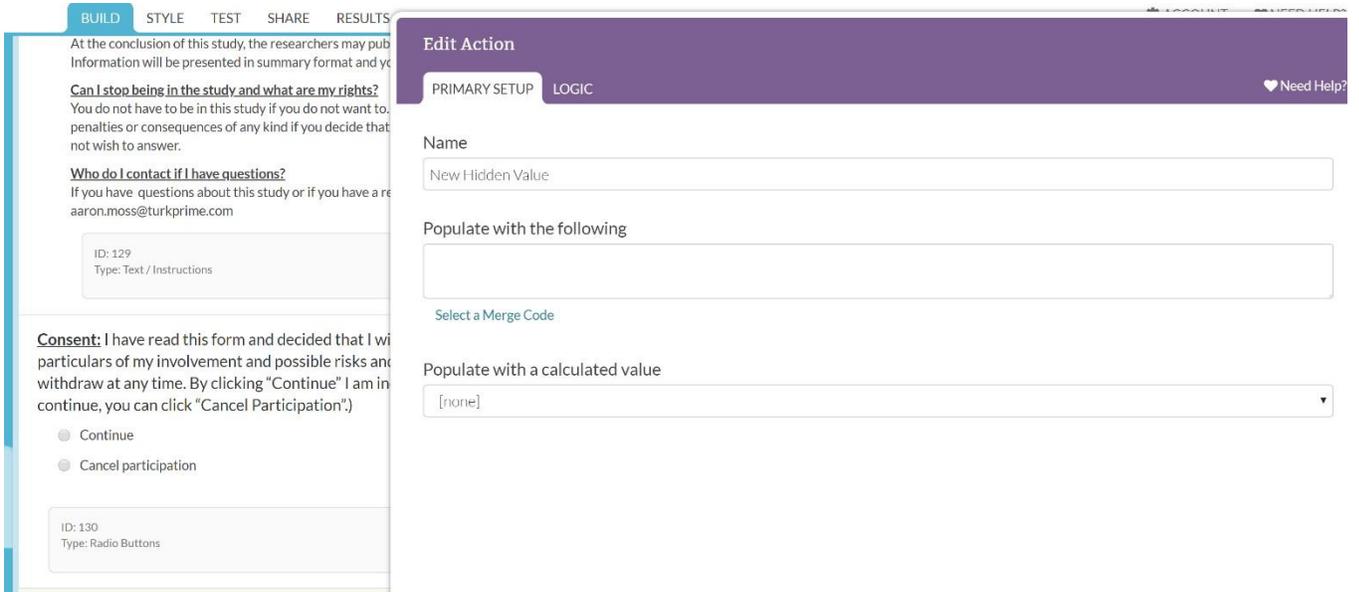


# Prime Panels setup: Survey Gizmo

**Step 1:** Add a new action at the beginning of your survey. By 'Hidden Value', click 'Add'.



**Step 2:** Under the field 'Populate with the following,' you should see 'Select a Merge Code' written in blue.



Click on 'Select a Merge Code' to display a dropdown box. In the dropdown box select "About the Respondent."

The screenshot shows the 'Edit Action' interface with a purple header. The 'PRIMARY SETUP' tab is active. On the left, there is a preview of a survey form with text and radio buttons. On the right, the 'Name' field contains 'New Hidden Value'. Below it, the 'Populate with the following' section shows a dropdown menu with 'About the Respondent' selected and circled in orange. A blue notice box states: 'Notice: Because this is the first page, there are no previous pages from which to get merge codes.'

After clicking About the Respondent, you will see 'URL Variable' to the right. Click 'Insert' next to URL Variable.

The screenshot shows the 'Edit Action' interface with a purple header. The 'PRIMARY SETUP' tab is active. The 'Name' field contains 'New Hidden Value'. Below it, the 'Populate with the following' section shows a dropdown menu with 'About The Respondent' selected. The dropdown menu is open, showing a list of options: 'Edit Link', 'Session ID', 'URL Variable', and 'SSO Variable'. The 'URL Variable' option is highlighted, and a blue arrow points to the 'Insert' button next to it.

**Step 3:** In the 'Populate with the following' field, replace the xxx with aid. Select "Save Action".

The screenshot shows the 'PRIMARY SETUP' tab of the survey builder. A 'Hidden Value Action' is being configured. The 'Name' field is 'aid'. The 'Populate with the following' field contains the merge code '[url("aid")]'. The 'Populate with a calculated value' dropdown is set to '[none]'. The background shows a survey page with a 'Thank You!' message.

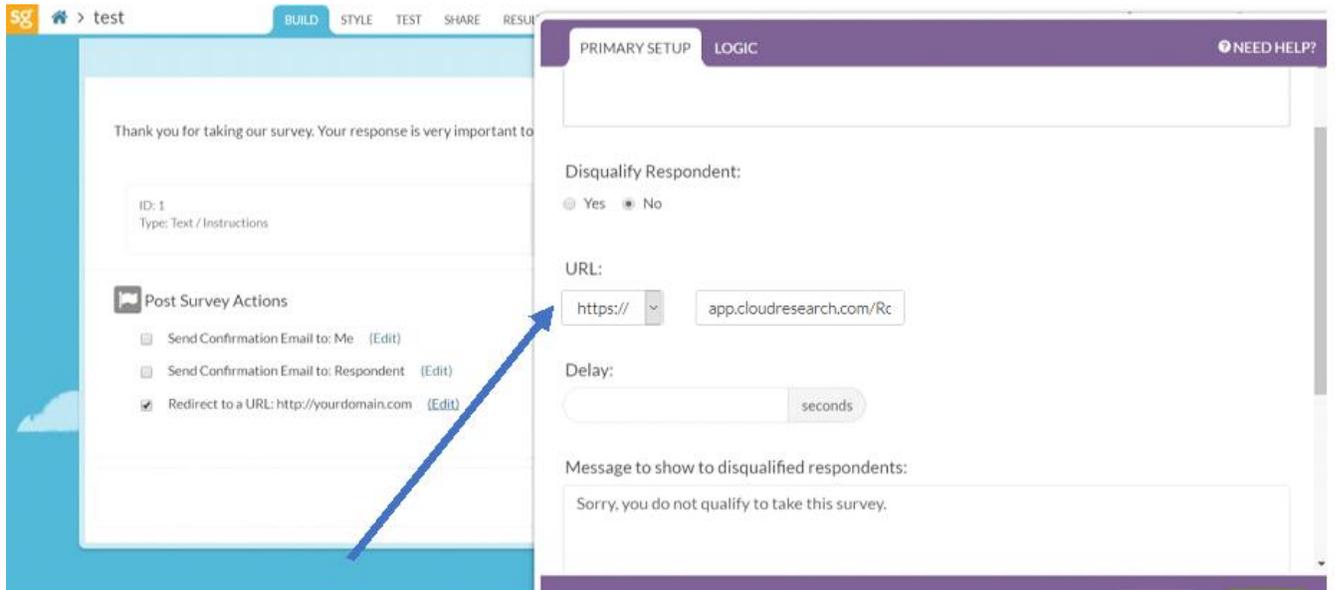
**Please Note:** The hidden action value that this process sets up must appear at the beginning of your survey. Participants will not see this block since it is hidden. The survey will still start with the first block after the hidden action.

**Step 4:** Scroll down to your Thank You page (end of survey). Add a new action by clicking 'Actions' and then look for 'Redirect to a URL'. Next to 'Redirect to a URL' click the green 'Add' button.

The screenshot shows the 'Actions' menu in the survey builder. The 'ADD ACTION' button is visible. Below the menu, a list of survey actions is shown, including 'Result Chart', 'Quiz Score', 'URL Redirect', 'Send Email', 'Review', and 'Section Navigator'. Each action has a description and a green '+ Add' button.

| Action Name       | Description  | Action |
|-------------------|--|--------|
| Result Chart      | Show your respondents how other people answered your survey in a pie or bar chart  | + Add  |
| Quiz Score        | Calculate a pass/fail or tallied score based upon respondents' answers   | + Add  |
| URL Redirect      | Send respondents to an external website, can be used upon completion, or in combination with disqualification                              | + Add  |
| Send Email        | Allows you to send an email at the completion of your survey to respondents, colleagues, yourself or anyone else you see fit to notify!    | + Add  |
| Review            | Allow your respondents to review their responses and give them a chance to change their mind before submitting the survey                  | + Add  |
| Section Navigator | Allow respondents to jump through sections in the survey using page groups and ask other people to fill out sections for them (optionally) | + Add  |

**Step 5:** Change from http to https under the URL dropdown list. Put the corresponding link in as [app.cloudresearch.com/Router/End](https://app.cloudresearch.com/Router/End)



**Step 6:** Scroll down on the same page to the 'Fields to pass' section. Select "aid" from the dropdown list. Then select 'add field'.

